

## ACADEMIC TIMELINES FOR MBA & DBA MODULAR PROGRAMMES 2022

| DESCRIPTIONS  | JANUARY/FEBRUARY<br>MODULAR / BLOCK 1   | APRIL/MAY<br>MODULAR / BLOCK 2   | JULY/AUGUST<br>MODULAR / BLOCK 3   | OCTOBER/NOVEMBER<br>MODULAR / BLOCK 4   | REMARKS  |   |                                      |  |  |                                       |   |                                     |  |
|---|---|--|--|---|--|---|--------------------------------------|--|--|---------------------------------------|---|-------------------------------------|--|
| <b>SEMESTER COMMENCES</b>                                       | 3 Jan 2022 (Jan)<br>7 Feb 2022 (Feb)  | 4 Apr 2022 (Apr)<br>9 May 2022 (May)   | 4 Jul 2022 (July)<br>8 Aug 2022 (Aug)  | 3 Oct 2022 (Oct)<br>7 Nov 2022 (Nov)  |  |   |                                      |  |  |                                       |   |                                     |  |
| <b>LAST DAY TO REGISTER</b>                                     | 15 Jan 2022 (Jan)<br>19 Feb 2022 (Feb)  | 16 Apr 2022 (Apr)<br>21 May 2022 (May)   | 16 July 2022 (July)<br>20 Aug 2022 (Aug)   | 15 Oct 2022 (Oct)<br>19 Nov 2022 (Nov)  | Registration is open <b>until the 2<sup>nd</sup> week of each modular month</b> . However, students are advised to register before the 1 <sup>st</sup> tutorial.   |   |                                      |  |  |                                       |   |                                     |  |
| <b>SUBJECT REGISTRATION</b>                                     | Latest by:<br><u>January</u><br>22 Nov 2021 - 15 Jan 2022<br><u>February</u><br>17 Jan 2022 - 19 Feb 2022 | Latest by:<br><u>April</u><br>21 Feb 2022 - 16 April 2022<br><u>May</u><br>18 Apr 2022 - 21 May 2022 | Latest by:<br><u>July</u><br>23 May 2022 - 16 July 2022<br><u>August</u><br>18 July 2022 - 20 Aug 2022 | Latest by:<br><u>October</u><br>22 Aug 2021 - 15 Oct 2022<br><u>November</u><br>17 Oct 2022 - 19 Nov 2022 | Subject Registration is open <b>based on the timeline below</b> :<br><table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #ADD8E6;">• <b>Module 1 (January) - 1 Subject</b></td> <td style="background-color: #ADD8E6;">• <b>Module 5 (July) - 1 Subject</b></td> </tr> <tr> <td style="background-color: #ADD8E6;">• <b>Module 2 (February) - 1 Subject</b></td> <td style="background-color: #ADD8E6;">• <b>Module 6 (August) - 1 Subject</b></td> </tr> <tr> <td style="background-color: #ADD8E6;">• <b>Module 3 (April) - 1 Subject</b></td> <td style="background-color: #ADD8E6;">• <b>Module 7 (October) - 1 Subject</b></td> </tr> <tr> <td style="background-color: #ADD8E6;">• <b>Module 4 (May) - 1 Subject</b></td> <td style="background-color: #ADD8E6;">• <b>Module 8 (November) - 1 Subject</b></td> </tr> </table> | • <b>Module 1 (January) - 1 Subject</b> | • <b>Module 5 (July) - 1 Subject</b> | • <b>Module 2 (February) - 1 Subject</b> | • <b>Module 6 (August) - 1 Subject</b> | • <b>Module 3 (April) - 1 Subject</b> | • <b>Module 7 (October) - 1 Subject</b> | • <b>Module 4 (May) - 1 Subject</b> | • <b>Module 8 (November) - 1 Subject</b> |
| • <b>Module 1 (January) - 1 Subject</b>                         | • <b>Module 5 (July) - 1 Subject</b>  |  |  |   |  |   |                                      |  |  |                                       |   |                                     |  |
| • <b>Module 2 (February) - 1 Subject</b>                        | • <b>Module 6 (August) - 1 Subject</b>  |  |  |   |  |   |                                      |  |  |                                       |   |                                     |  |
| • <b>Module 3 (April) - 1 Subject</b>                           | • <b>Module 7 (October) - 1 Subject</b>   |  |  |   |  |   |                                      |  |  |                                       |   |                                     |  |
| • <b>Module 4 (May) - 1 Subject</b>                             | • <b>Module 8 (November) - 1 Subject</b>  |  |  |   |  |   |                                      |  |  |                                       |   |                                     |  |
| <b>CREDIT TRANSFER</b><br>[Week 1 to Week 2]                    | latest by<br>15 Jan 2022 (Jan)<br>19 Feb 2022 (Feb)   | latest by<br>16 Apr 2022 (Apr)<br>21 May 2022 (May)  | latest by<br>16 July 2022 (July)<br>20 Aug 2022 (Aug)  | latest by<br>15 Oct 2022 (Oct)<br>19 Nov 2022 (Nov)   | Application shall normally be made within 2 weeks of the first semester at AeU for New students. <b>RM50.00 (local) / USD30 (International)</b> will be charged for every credit earned.   |   |                                      |  |  |                                       |   |                                     |  |
| <b>ADD SUBJECT</b><br>[Week 1 to Week 2]                        | latest by<br>16 Jan 2022 (Jan)<br>20 Feb 2022 (Feb)   | latest by<br>17 Apr 2022 (Apr)<br>22 May 2022 (May)  | latest by<br>17 July 2022 (July)<br>21 Aug 2022 (Aug)  | latest by<br>16 Oct 2022 (Oct)<br>20 Nov 2022 (Nov)   | Within 2 weeks after semester begins.  |   |                                      |  |  |                                       |   |                                     |  |
| <b>DROP SUBJECT</b><br>[Week 1 to Week 2]                       | latest by<br>16 Jan 2022 (Jan)<br>20 Feb 2022 (Feb)   | latest by<br>17 Apr 2022 (Apr)<br>22 May 2022 (May)  | latest by<br>17 July 2022 (July)<br>21 Aug 2022 (Aug)  | latest by<br>16 Oct 2022 (Oct)<br>20 Nov 2022 (Nov)   | Within 2 Weeks after semester begins. Percentage of tuition fee to be charged:<br><ul style="list-style-type: none"> <li><b>WK 3 - 50%</b></li> <li><b>WK 4 onwards – No Refund (100%)</b></li> </ul>  |   |                                      |  |  |                                       |   |                                     |  |
| <b>CHANGE OF PROGRAMME</b><br>[Week 1 to Week 2]                | latest by<br>16 Jan 2022 (Jan)<br>20 Feb 2022 (Feb)   | latest by<br>17 Apr 2022 (Apr)<br>22 May 2022 (May)  | latest by<br>17 July 2022 (July)<br>21 Aug 2022 (Aug)  | latest by<br>16 Oct 2022 (Oct)<br>20 Nov 2022 (Nov)   | Within 2 weeks after semester begins.<br><b>RM 50.00 (local) / USD30 (International)</b> will be charged for processing fee.<br><b>REGISTRATION FEES (LOCAL &amp; INTERNATIONAL)</b> will be charged for the <b>New Programme</b> .<br><b>Please be informed that any application for a change in the programme of study will be considered only upon full settlement of fees for the previous programme.</b>  |   |                                      |  |  |                                       |   |                                     |  |
| <b>DEFERMENT OF STUDIES</b><br>[Week 1 to Week 2]               | latest by<br>16 Jan 2022 (Jan)<br>20 Feb 2022 (Feb)   | latest by<br>17 Apr 2022 (Apr)<br>22 May 2022 (May)  | latest by<br>17 July 2022 (July)<br>21 Aug 2022 (Aug)  | latest by<br>16 Oct 2022 (Oct)<br>20 Nov 2022 (Nov)   | Within 2 weeks after semester begins. Percentage of tuition fee to be charged:<br><ul style="list-style-type: none"> <li><b>WK 3 - 50%</b></li> <li><b>WK 4 onwards – No Refund (100%)</b></li> </ul> A deferment fee of <b>RM50.00 (local) / USD30 (International)</b> will be charged for each deferred semester.<br>If payment had been made in full, the paid examination fees will be carried forward to the next semester.   |   |                                      |  |  |                                       |   |                                     |  |
| <b>WITHDRAWAL FROM STUDIES</b><br>[Anytime during the semester] | Anytime during the semester   | Anytime during the semester  | Anytime during the semester  | Anytime during the semester   | Application can be made throughout the semester. Percentage of tuition fee to be charged:<br><ul style="list-style-type: none"> <li><b>WK 3 - 50%</b></li> <li><b>WK 4 onwards – No Refund (100%)</b></li> </ul>   |   |                                      |  |  |                                       |   |                                     |  |
| <b>CHANGE LEARNING CENTRE</b><br>[Week 1 to Week 2]             | latest by<br>16 Jan 2022 (Jan)<br>20 Feb 2022 (Feb)   | latest by<br>17 Apr 2022 (Apr)<br>22 May 2022 (May)  | latest by<br>17 July 2022 (July)<br>21 Aug 2022 (Aug)  | latest by<br>16 Oct 2022 (Oct)<br>20 Nov 2022 (Nov)   | Within 2 weeks after semester begins, the student is allowed to change LC.<br><b>RM 50.00 (local) / USD30 (International)</b> will be charged for processing fee.  |   |                                      |  |  |                                       |   |                                     |  |
| <b>DEFERMENT OF EXAMINATION</b><br>[Week 1 to Week 2]           | latest by<br>16 Jan 2022 (Jan)<br>20 Feb 2022 (Feb)   | latest by<br>17 Apr 2022 (Apr)<br>22 May 2022 (May)  | latest by<br>17 July 2022 (July)<br>21 Aug 2022 (Aug)  | latest by<br>16 Oct 2022 (Oct)<br>20 Nov 2022 (Nov)   | Student can apply to defer examination provided continuous assessment has been submitted. Subjects will be graded as <b>'Incomplete'</b> until student sits for the exam. Students can sit for the exam after the next two (2) modules.<br><br>For the late submission of the assignment is allowed within the next two (2) modules or before the next examination.  |   |                                      |  |  |                                       |   |                                     |  |

Note: The University reserves the right to change the above without notice.

Updated: 4/3/2022

The above Academic Timeline for MBA & DBA Modular Programme 2022 should be read together with the Academic Calendar MBA & DBA Modular Programme 2022.